

JCFA Board of Governance  
Regularly Scheduled Board Meeting  
Jan 17, 2023  
JCFA East at 5:00PM

Agenda

- Welcome by Board Vice Chair, Nikki Ummel
- **Vote, November 29th Mins**
- Executive Director's Report
  - Year to Date Data: attendance, credit attainment, enrollment
  - Facilities update
  - Human capital recruitment
- **Vote, amend the salary schedule for Social Worker/Licensed Professional Counselor**
- Finance Review, presented by 4th Sector
- Committee Meeting Dates for February and March
- **Vote, Adjournment**

JCFA Board of Governance  
Regularly Scheduled Board Meeting Minutes  
November 29, 2022  
JCFA East at 5:00PM

Agenda

- Welcome by Board Chair, Leslie Leavoy
  - Documentation of attendance: Stephen Andrieu, Caycee Francis, Mina Jalali Hogan, Leslie Leavoy, David Magee, Nikki Ummel, Derek Wiltz
  - Called to order 5:11pm
- Executive Session (**vote**)
  - **Motion to amend agenda to move Executive Session: David Magee**
    - **Second: Caycee Francis**
    - **Motion passed by unanimous vote**
    - **Caycee motioned, stephen 2nd to return from executive session**
  - Executive Director Evaluation
  - Human Resource Matters at JCFA
  - Public Comment
- Consideration of meeting minutes for approval (**vote**)
  - Public Comment
  - **Motion to accept meeting minutes waiving the reading of minutes for the September 20th meeting: David Magee**
    - **Second: Derek Wiltz**
    - **Motion passed by unanimous vote**
- Finance Committee Report

- Review of 2021-22 final audit
- 4th Sector presented audit findings and budget information for each campus as well as the CMO
- Consideration of the required policy to support video cameras upon request in a SpEd classroom (vote)
  - Public Comment
  - Motion to approve the recommended camera policy: Derek Wiltz
    - Second: Caycee Francis
    - Motion passed by unanimous vote
- Consideration of a policy to maintain and use epipens on campus as necessary for students with severe allergic reactions (anaphylaxis) (vote)
  - Public Comment
  - Motion to approve the epipen policy: Caycee Francis
    - Second: David Magee
    - Motion passed by unanimous vote
- Executive Director's Report
  - ED reviewed the SPS information released including JCFA-East being identified as a Top Gains school
  - Reviewed enrollment and attendance data for each campus
  - Audits and AFRs have been submitted
  - Reviewed the Alternative Site Monitoring visits - outcome was JCFA identified as an "exemplary" alternative program
  - Dates shared for Holiday Lunches for each campus
- Motion to move into executive session: Stephen Andrieu
  - Second: David Magee
  - Motion passed by unanimous vote
- Motion Derk and Stephen to adjourn the meeting