JCFA Board of Governance

Special Board Meeting

October 3, 2023

JCFA East at 5:00 PM

Agenda

* Welcome by Board Chair, Leslie Leavoy
* Guest Presentation, Christina Woods, LDE
* Consideration of the meeting minutes from July 18, 2023 special meeting on the budget and BOG meeting
	+ Public Comment
* Consideration of the meeting minutes from August 12, 2023
	+ Public Comment
* Finance Committee Report
	+ 2022/2023 AFRs submitted and close out fund balances reported as:
		- W1D-$105,741, 026123-$459,999, and W1A-$539,080
	+ Consideration of policy for the 2023 Differentiated Stipends for W1D
		- Public Comment
	+ Consideration of policy for the 2023 Differentiated Stipends for 026123
		- Public Comment
	+ Consideration of policy for the 2023 Differentiated Stipends for W1A
		- Public Comment
* Consideration of the 2023 Pupil Progression Plan for W1D
	+ Public Comment
* Consideration of the 2023 Pupil Progression Plan for 026123
	+ Public Comment
* Consideration of the 2023 Pupil Progression Plan for W1A
	+ Public Comment
* Oversight Committee Report
* Executive Director Report
	+ BR charter process and potential location
	+ EB charter renewal process
	+ Enrollment counts
	+ Data verification

**JCFA Board of Governance Retreat**

**Meeting Minutes**

**August 12, 2023**

**JCFA East at 9:30AM**

**Agenda**

* Welcome by Board Chair, Leslie Leavoy
* Housekeeping Items (Leslie & Millie)
	+ Updated BOG directory
		- Remaining members who did not complete online form with contact information completed the form; Millie distributed electronic copy of BOG directory to all members
	+ Millie will ensure everyone is set up with JCFA email addresses and will walk everyone through the process of gaining access
		- Millie gave information on email access to new members; assisted veteran members with new passwords and renewed access
	+ Updated committee appointments, effective July 2023 - July 2024
		- Leslie announced new committee appointments and instructed relevant committee chairs to schedule committee meetings ahead of 10/3 BOG meeting
	+ Brief recap of 1:1 feedback so far and status of suggestions/comments (Leslie)
		- Leslie shared highlights of 1:1 meetings with BOG members, where those items of feedback stood with her and Millie and next steps/goals of those items
* Board Business/Voting Items
	+ VOTE: Consideration of policy revisions for student and employee handbooks
		- Motion to approve proposed policy revisions to student handbook, noting no revisions needed to employee handbook at this time: Mina Hogan
		- Second: Tara Clement
		- Motion passed by unanimous vote
	+ VOTE: Consideration of application for Baton Rouge expansion planning grant
		- Motion to approve the Executive Director moving forward with a planning grant for possible school expansion to Baton Rouge: Kelly Lulich
		- Second: Nikki Ummel
		- Motion passed by unanimous vote
	+ Discussion item: School Leader Evaluation process kickoff
		- BOG Vice Chair Nikki Ummel described evaluation process to BOG members and informed members that surveys will be ready to complete by 10/3 BOG meeting
	+ Discussion item: Review academic/enrollment dashboard from ED report
		- BOG members discussed additional data they would like to see in these reports; agreed to more robust reporting on a quarterly basis
* LAPCS Governance Training
	+ BOG members received customized governance training from LAPCS team member Melissa Carollo
* Adjournment

JCFA Board of Governance

Special Board Meeting

Jul 18, 2023

JCFA East at 4:45PM

Agenda

* Welcome by Board Chair, Leslie Leavoy
	+ Documentation of attendance: Stephen Andrieu, Tara Clement, Mina Hogan, Leslie Levoy, David Magee, Nikki Ummel
	+ Call to order at 5:03pm
* Public Comment on Proposed 2023/2024 budgets
	+ No public comment
* Adjournment
	+ Motion to adjourn: Mina Hogan
		- Second: Nikki Ummel
		- Motion passed by unanimous vote
	+ 5:04pm

JCFA Board of Governance

Regularly Scheduled Board Meeting

Jul 18, 2023

JCFA East at 5:00PM

Agenda

* Welcome by Board Chair, Leslie Leavoy
	+ Documentation of attendance: Stephen Andrieu, Tara Clement, Mina Hogan, Leslie Levoy, David Magee, Nikki Ummel
	+ Call to order at 5:05pm
* Consideration of two board members
	+ Nick LaCour
		- Motion to approve Nick LaCour as a member of the Board of Governance: Stephen Andrieu
			* Second: Mina Hogan
			* Motion passed by unanimous vote
	+ Kelly Lulich
		- Motion to approve Kelly Lulich as a member of the Board of Governance: Nikki Ummel
			* Second: David Magee
			* Motion passed by unanimous vote
	+ Public Comment
* Consideration of the 2023 LOUISIANA COMPLIANCE QUESTIONNAIRE
	+ Compliance questionnaire reviewed
	+ Public Comment
	+ Motion to approve the 2023 Compliance Questionnaire: Nikki Ummel
		- Second: Tara Clement
		- Motion passed by unanimous vote
* Review of June financial statement
	+ Board members reviewed the June financial statement
* Motion to amend the agenda to add the item to consider the minutes from the regular board meeting on June 15th: Tara Clement
	+ Second: Nikki Ummel
	+ Motion passed by unanimous vote
	+ Consideration of June 15, 2023 meeting minutes
		- Motion to approve meeting minutes waiving the reading of minutes for the June 15th meeting: David Magee
			* Second: Stephen Andrieu
			* Motion passed by unanimous vote
* Consideration of 2023/2024 budgets
	+ W1A
	+ W1D
	+ 026
	+ Public Comment
	+ Motion to approve the 2023/2024 budgets: David Magee
		- Second: Tara Clement
		- Motion passed by unanimous vote
* Executive Director Report
	+ Community and Stakeholder Engagement
	+ Credit attainment in 2022-2023 and CAP
		- ED shared campus-specific outcomes for credit attainment
	+ Review of the current status of the campus contracts & renewal
	+ ED presented David Magee with a thank you gift for his years of service on the BoG for his final meeting
	+ Next meeting is Board Retreat on August 12th
* Motion to adjourn: David Magee
	+ Second: Tara Clement
	+ Motion passed by unanimous vote
	+ 6:44pm