JCFA Board of Governance

Special Board Meeting

October 3, 2023

JCFA East at 5:00 PM

Agenda

* Welcome by Board Chair, [Leslie Leavoy](mailto:lleavoy1@gmail.com)
* Guest Presentation, [Christina Woods](mailto:christina.woods@la.gov), LDE
* Consideration of the meeting minutes from July 18, 2023 special meeting on the budget and BOG meeting
  + Public Comment
* Consideration of the meeting minutes from August 12, 2023
  + Public Comment
* Finance Committee Report
  + 2022/2023 AFRs submitted and close out fund balances reported as:
    - W1D-$105,741, 026123-$459,999, and W1A-$539,080
  + Consideration of policy for the 2023 Differentiated Stipends for W1D
    - Public Comment
  + Consideration of policy for the 2023 Differentiated Stipends for 026123
    - Public Comment
  + Consideration of policy for the 2023 Differentiated Stipends for W1A
    - Public Comment
* Consideration of the 2023 Pupil Progression Plan for W1D
  + Public Comment
* Consideration of the 2023 Pupil Progression Plan for 026123
  + Public Comment
* Consideration of the 2023 Pupil Progression Plan for W1A
  + Public Comment
* Oversight Committee Report
* Executive Director Report
  + BR charter process and potential location
  + EB charter renewal process
  + Enrollment counts
  + Data verification

**JCFA Board of Governance Retreat**

**Meeting Minutes**

**August 12, 2023**

**JCFA East at 9:30AM**

**Agenda**

* Welcome by Board Chair, Leslie Leavoy
* Housekeeping Items (Leslie & Millie)
  + Updated BOG directory
    - Remaining members who did not complete online form with contact information completed the form; Millie distributed electronic copy of BOG directory to all members
  + Millie will ensure everyone is set up with JCFA email addresses and will walk everyone through the process of gaining access
    - Millie gave information on email access to new members; assisted veteran members with new passwords and renewed access
  + Updated committee appointments, effective July 2023 - July 2024
    - Leslie announced new committee appointments and instructed relevant committee chairs to schedule committee meetings ahead of 10/3 BOG meeting
  + Brief recap of 1:1 feedback so far and status of suggestions/comments (Leslie)
    - Leslie shared highlights of 1:1 meetings with BOG members, where those items of feedback stood with her and Millie and next steps/goals of those items
* Board Business/Voting Items
  + VOTE: Consideration of policy revisions for student and employee handbooks
    - Motion to approve proposed policy revisions to student handbook, noting no revisions needed to employee handbook at this time: Mina Hogan
    - Second: Tara Clement
    - Motion passed by unanimous vote
  + VOTE: Consideration of application for Baton Rouge expansion planning grant
    - Motion to approve the Executive Director moving forward with a planning grant for possible school expansion to Baton Rouge: Kelly Lulich
    - Second: Nikki Ummel
    - Motion passed by unanimous vote
  + Discussion item: School Leader Evaluation process kickoff
    - BOG Vice Chair Nikki Ummel described evaluation process to BOG members and informed members that surveys will be ready to complete by 10/3 BOG meeting
  + Discussion item: Review academic/enrollment dashboard from ED report
    - BOG members discussed additional data they would like to see in these reports; agreed to more robust reporting on a quarterly basis
* LAPCS Governance Training
  + BOG members received customized governance training from LAPCS team member Melissa Carollo
* Adjournment

JCFA Board of Governance

Special Board Meeting

Jul 18, 2023

JCFA East at 4:45PM

Agenda

* Welcome by Board Chair, [Leslie Leavoy](mailto:lleavoy1@gmail.com)
  + Documentation of attendance: Stephen Andrieu, Tara Clement, Mina Hogan, Leslie Levoy, David Magee, Nikki Ummel
  + Call to order at 5:03pm
* Public Comment on Proposed 2023/2024 budgets
  + No public comment
* Adjournment
  + Motion to adjourn: Mina Hogan
    - Second: Nikki Ummel
    - Motion passed by unanimous vote
  + 5:04pm

JCFA Board of Governance

Regularly Scheduled Board Meeting

Jul 18, 2023

JCFA East at 5:00PM

Agenda

* Welcome by Board Chair, [Leslie Leavoy](mailto:lleavoy1@gmail.com)
  + Documentation of attendance: Stephen Andrieu, Tara Clement, Mina Hogan, Leslie Levoy, David Magee, Nikki Ummel
  + Call to order at 5:05pm
* Consideration of two board members
  + Nick LaCour
    - Motion to approve Nick LaCour as a member of the Board of Governance: Stephen Andrieu
      * Second: Mina Hogan
      * Motion passed by unanimous vote
  + Kelly Lulich
    - Motion to approve Kelly Lulich as a member of the Board of Governance: Nikki Ummel
      * Second: David Magee
      * Motion passed by unanimous vote
  + Public Comment
* Consideration of the 2023 LOUISIANA COMPLIANCE QUESTIONNAIRE
  + Compliance questionnaire reviewed
  + Public Comment
  + Motion to approve the 2023 Compliance Questionnaire: Nikki Ummel
    - Second: Tara Clement
    - Motion passed by unanimous vote
* Review of June financial statement
  + Board members reviewed the June financial statement
* Motion to amend the agenda to add the item to consider the minutes from the regular board meeting on June 15th: Tara Clement
  + Second: Nikki Ummel
  + Motion passed by unanimous vote
  + Consideration of June 15, 2023 meeting minutes
    - Motion to approve meeting minutes waiving the reading of minutes for the June 15th meeting: David Magee
      * Second: Stephen Andrieu
      * Motion passed by unanimous vote
* Consideration of 2023/2024 budgets
  + W1A
  + W1D
  + 026
  + Public Comment
  + Motion to approve the 2023/2024 budgets: David Magee
    - Second: Tara Clement
    - Motion passed by unanimous vote
* Executive Director Report
  + Community and Stakeholder Engagement
  + Credit attainment in 2022-2023 and CAP
    - ED shared campus-specific outcomes for credit attainment
  + Review of the current status of the campus contracts & renewal
  + ED presented David Magee with a thank you gift for his years of service on the BoG for his final meeting
  + Next meeting is Board Retreat on August 12th
* Motion to adjourn: David Magee
  + Second: Tara Clement
  + Motion passed by unanimous vote
  + 6:44pm