

JCFA Board of Governance Retreat
Meeting Minutes
August 12, 2023
JCFA East at 9:30AM

Agenda

- Welcome by Board Chair, Leslie Leavoy
- Housekeeping Items (Leslie & Millie)
 - Updated BOG directory
 - Remaining members who did not complete online form with contact information completed the form; Millie distributed electronic copy of BOG directory to all members
 - Millie will ensure everyone is set up with JCFA email addresses and will walk everyone through the process of gaining access
 - Millie gave information on email access to new members; assisted veteran members with new passwords and renewed access
 - Updated committee appointments, effective July 2023 - July 2024
 - Leslie announced new committee appointments and instructed relevant committee chairs to schedule committee meetings ahead of 10/3 BOG meeting
 - Brief recap of 1:1 feedback so far and status of suggestions/comments (Leslie)
 - Leslie shared highlights of 1:1 meetings with BOG members, where those items of feedback stood with her and Millie and next steps/goals of those items
- Board Business/Voting Items
 - VOTE: Consideration of policy revisions for student and employee handbooks
 - Motion to approve proposed policy revisions to student handbook, noting no revisions needed to employee handbook at this time: Mina Hogan
 - Second: Tara Clement
 - Motion passed by unanimous vote
 - VOTE: Consideration of application for Baton Rouge expansion planning grant
 - Motion to approve the Executive Director moving forward with a planning grant for possible school expansion to Baton Rouge: Kelly Lulich
 - Second: Nikki Ummel
 - Motion passed by unanimous vote
 - Discussion item: School Leader Evaluation process kickoff
 - BOG Vice Chair Nikki Ummel described evaluation process to BOG members and informed members that surveys will be ready to complete by 10/3 BOG meeting
 - Discussion item: Review academic/enrollment dashboard from ED report
 - BOG members discussed additional data they would like to see in these reports; agreed to more robust reporting on a quarterly basis
- LAPCS Governance Training
 - BOG members received customized governance training from LAPCS team member Melissa Carollo

- Adjournment