JCFA Board of Governance

Regularly Scheduled Meeting

Nov 8, 2023

JCFA West (475 Manhattan Blvd., Harvey)

5:00PM

* Welcome by Board Chair
	+ Documentation of attendance: Stephen Andrieu, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Derek Wiltz
	+ Call to order at 5:07pm
	+ Welcome & introduction of a guest/prospective board member
* Consideration to approve the meeting minutes from 10/3/2023
	+ Motion to approve meeting minutes waiving the reading of minutes for the October 3rd meeting: Stephen Andrieu
		- Second: Nick LaCour
		- Request for public comment
		- Motion passed by unanimous vote
* Finance Committee report
	+ Q1 finances
		- Quarter 1 finances (through September) reviewed by 4th Sector representative
	+ Audit Report
		- Audit Report reviewed by Executive Director & 4th Sector representative
		- Unmodified opinion & no audit findings required to be reported
		- Motion to amend the agenda to vote to approve the audit: Nick LaCour
			* Second: Kelly Lulich
			* Motion passed by unanimous vote
		- Motion to approve the audit as presented: Kelly Lulich
			* Second: Nick LaCour
			* Public Comment
				+ No public comment
			* Motion passed by unanimous vote
* Oversight Committee Report
	+ Consideration of a Special Meeting on Dec 13, 2023at JCFA East at 5:00pm
		- ED eval results
		- Consideration of three new board members
		- **Public Comment**
			* No public comment
		- **Vote**
			* Motion to approve a Special Meeting on December 13th: Derek Wiltz
				+ Second: Nick LaCour
				+ Motion passed by unanimous vote
* Executive Director’s Report
	+ ED presented organizational & campus-based data including credits earned, attendance, and enrollment
	+ Consideration of an update to the student handbook regarding possession of ammunition and firearm components, changes presented and to be voted on at the December 13th meeting
		- **Public Comment**
			* Member of public shared that this policy was a proactive step
	+ Review of SPS
	+ Type 2 renewal status
		- SPS will be released on Monday, November 13th
		- Type 2 renewal at BESE committee meetings on December 12th with BESE meeting on December 13th
	+ Holiday Lunches 11/16 JCFA East, 11/20 JCFA Lafayette, 11/21 JCFA
* Motion to adjourn: Stephen Andrieu
	+ Second: Nick LaCour
	+ Motion passed by unanimous vote
	+ Adjourn at 5:57pm

JCFA Board of Governance

Board Meeting Minutes

October 3, 2023

JCFA East at 5:00 PM

Agenda

* Welcome by Board Chair, Leslie Leavoy
	+ Documentation of attendance: Stephen Andrieu, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Nikki Ummel, Derek Wiltz – Tara Clement, late arrival
	+ Call to order at 5:17pm
	+ Reminders:
		- Early voting available - election day is October 14th
		- Remember to complete your annual state-mandated Ethics Training
		- Executive Director survey is available and can be completed
	+ Motion to amend the agenda to vote on updated meeting dates: Mina Hogan
		- Second: Kelly Lulich
		- Motion passed by unanimous vote
	+ Motion to amend the agenda to add the approval of the minutes from the previous meetings from July 18th and August 12th: Stephen Andrieu
		- Second: Derek Wiltz
		- Motion passed by unanimous vote
* Guest Presentation, Christina Woods, LDE
	+ Review of the updates in the office/department
	+ Review of the potential timeline for SPS release and renewal
	+ Recommendation should be live in November depending on SPS release timeline
* Finance Committee Report
	+ 2022/2023 AFRs submitted and close out fund balances reported as:
		- W1D-$105,741, 026123-$459,999, and W1A-$539,080
	+ Consideration of policy for the 2023 Differentiated Stipends for W1D
		- Motion to approve the policy for 2023 Differentiated Stipends for W1D: Nick Lacour
			* Second: Kelly Lulich
			* Request for public comment
			* Motion passed by unanimous vote
	+ Consideration of policy for the 2023 Differentiated Stipends for 026123
		- Motion to approve the policy for 2023 Differentiated Stipends for 026123: Derek Wiltz
			* Second: Nick Lacour
			* Request for public comment
			* Motion passed by unanimous vote
	+ Consideration of policy for the 2023 Differentiated Stipends for W1A
		- Motion to approve the policy for 2023 Differentiated Stipends for W1A: Mina Hogan
			* Second: Tara Clement
			* Request for public comment
			* Motion passed by unanimous vote
* Consideration of the 2023 Pupil Progression Plan for W1D
	+ Motion to approve the 2023 Pupil Progression Plan for W1D: Stephen Andrieu
		- Second: Mina Hogan
		- Request for public comment
		- Motion passed by unanimous vote
* Consideration of the 2023 Pupil Progression Plan for 026123
	+ Motion to approve the 2023 Pupil Progression Plan for 026123: Nick Lacour
		- Second: Kelly Lulich
		- Request for public comment
		- Motion passed by unanimous vote
* Consideration of the 2023 Pupil Progression Plan for W1A
	+ Motion to approve the 2023 Pupil Progression Plan for W1A: Derek Wiltz
		- Second: Tara Clement
		- Request for public comment
		- Motion passed by unanimous vote
* Meeting dates
	+ Updating the meeting dates for November 2023, January 2024,& March 2024 to November 8th, January 17th, & March 20th
	+ Motion to change the November, January, & March meeting dates: Kelly Lulich
		- Second: Mina Hogan
		- Request for public comment
		- Motion passed by unanimous vote
* Approval of Minutes
	+ Consideration of July 18th and August 12th meeting minutes:
		- Motion to approve meeting minutes waiving the reading of minutes for the July 18th and August 12th meetings: Tara Clement
			* Second: Stephen Andrieu
			* Request for public comment
			* Motion passed by unanimous vote
* Oversight Committee Report
	+ Surveys were sent to the board members’ emails to complete
* Executive Director Report
	+ BR charter process and potential location
	+ EB charter renewal process
	+ Enrollment counts
		- Review of enrollment and breakdown of enrollment
		- Review of attendance
		- Review of drops including
		- Review of credits earned YTD
		- CAO & CMO reports
	+ Data verification
* Adjournment
	+ Motion to adjourn: Stephen Andrieu
		- Second: Tara Clement
		- Motion passed by unanimous vote
		- Adjourn at 6:42pm