

JCFA Board of Governance  
Regularly Scheduled Meeting Minutes

Mar 20, 2024

JCFA East 5:00 PM

- Welcome by Chair
  - Documentation of attendance: Stephen Andrieu, Jeremy Davis, Mina Hogan, Leslie Levoy, Candace Washington, Landry Young. Late arrival: Kelly Lulich (5:30pm), Tara Clement (6:03pm).
  - Call to Order at 5:19pm
- Consideration of Minutes
  - Motion to approve the minutes waiving the reading of minutes for the January 31, 2024 meeting: Landry Young
    - Second: Jeremy Davis
    - Public Comment - none
    - Motion passed by unanimous vote
- Consideration of flood insurance renewals
  - Motion to approve the flood insurance renewals as presented: Stephen Andrieu
    - Second: Candace Washington
    - Public Comment - none
    - Motion passed by unanimous vote
- Consideration of janitorial renewals
  - Motion to approve the contract renewals for janitorial services for each campus: Jeremy Davis
    - Second: Landry Young
    - Public Comment - none
    - Motion passed by unanimous vote
- Consideration of extended lease for JCFA (West Bank)
  - Motion to table the lease extension for JCFA (West Bank) until May meeting: Kelly Lulich
    - Second: Mina Hogan
    - Public Comment - none
    - Motion passed by unanimous vote
- Consideration of 2024-2025 School Calendar
  - Motion to approve calendar B as the the 2024-2025 school calendar: Mina Hogan
    - Second: Tara Clement
    - Public Comment - none
    - Motion passed by unanimous vote
- Consideration of Credit Attainment Policy
  - Motion to approve the Credit Attainment Policy: Tara Clement
    - Second: Kelly Lulich
    - Public Comment - none
    - Motion passed by unanimous vote
- Executive Director Report
  - Reminder for BOG to complete ethics and submit Tier 3 financial disclosure by May 15, 2024
  - Update on payments of legislative stipends
  - Staffing plans for 2024-2025 academic year

- Adjournment
  - Motion to adjourn: Mina Hogan
    - Second: Landry Young
    - Motion passed by unanimous vote
    - Adjourn at 6:49pm

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 Regularly Scheduled Meeting Minutes  
 January 31, 2024  
 JCFA East 5:00 PM

- Welcome by the Board Chair
  - Documentation of attendance: Stephen Andrieu, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young. Late arrival: Tara Clement
  - Call to order at 5:15pm
  - Board chair reviewed committee assignments & communication of those committee assignments
- Consideration to Approve: minutes from 12/13/23 Board of Governance Meeting
  - Public Comment
  - Motion to approve meeting minutes waiving the reading of minutes for the December 13, 2023 meeting: Mina Hogan
    - Second: Stephen Andrieu
    - Motion passed by unanimous vote
- Consideration to Approve:
  - ERC submission and contract with 4th Sector
    - Public Comment
    - Motion to approve the contract with 4th Sector for the ERC submission: Jeremy Davis
      - Second: Kelly Lulich
      - Motion passed by unanimous vote
  - HR Support with Diane Jackson
    - Public Comment
    - Motion to approve the contract with Diane Jackson for HR support: Candace Washington
      - Second: Nick LaCour
      - Motion passed by unanimous vote
- Consideration to Approve: ED 2024 Goals
  - ED presented 2024 goals
  - Public Comment
  - Motion to approve the ED 2024 goals: Derek Wiltz
    - Second: Candace Washington

- Motion passed by unanimous vote
- Notice of Intent: Policy for the use of Narcan on campus and the Emergency Action Plan to support the use of Narcan on campus
- Notice of Intent: Policy for Credit Attainment Policy (CAP)
- ED Report:
  - LEAP results
  - JCFA 15 Yr Gala (Chaun)
  - Charter Day at the Capitol March 19th
  - BR Expansion Update
  - Finance Report
- Adjournment
  - Motion to adjourn: Nick LaCour
    - Second: Jeremy Davis
    - Motion passed by unanimous vote
    - Adjourn at 6:35pm