

JCFA Board of Governance

Regularly Scheduled

May 21, 2024

JCFA East 5:00PM

- Welcome by Chair
 - Documentation of attendance: Stephen Andrieu, Tara Clement, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young
 - Call to Order at 5:29pm
- Consideration of Minutes 3.20.24
 - Public Comment
 - Motion to approve the minutes waiving the reading of minutes for the March 20, 2024 meeting: Jeremy Davis
 - Second: Candace Washington
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of Lease Renewals
 - W1D
 - Motion to approve the W1D Lafayette lease renewal as presented: Derek Wiltz
 - Second: Kelly Lulich
 - Public Comment - none
 - Motion passed by unanimous vote
 - W1A
 - Discussion about updated lease and communication with Archdiocese of New Orleans
 - Motion to approve the W1A East Bank lease renewal as presented: Kelly Lulich
 - Second: Landry Young
 - Public Comment - none
 - Motion passed by unanimous vote
 - 026WB
 - Discussion about updated lease, expected work and updates to building as well as the timeline for the updated AC and new roof (approximately Spring 2025)
 - Motion to approve the Westbank lease renewal as presented: Nick LaCour
 - Second: Stephen Andrieu
 - Public Comment - none
 - Motion passed by unanimous vote
 - Public Comment
- Consideration of Naloxone policy
 - Discussion of policy and review; discussion about training process for each campus
 - Public Comment
 - Motion to approve the Naloxone policy as presented: Mina Hogan
 - Second: Tara Clement
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of Employee Handbook updates effective 7.1.2024

- Changes & updates reviewed
- Board chair committed to revisit the parental leave portion of the handbook during board retreat or committee meeting
- Motion to approve the Employee Handbook updates as presented with previously stated commitment from board chair (re: parental leave): Nick LaCour
 - Second: Kelly Lulich
 - Public Comment - none
 - Motion passed by unanimous vote
- Public Comment
- Consideration of Financials through April 30, 2024
 - Financial report presented by representative from 4th Sector
 - Motion to receive the financial report presented by 4th Sector: Nick LaCour
 - Second: Candace Washington
 - Public Comment - none
 - Motion passed by unanimous vote
 - Public Comment
- Consideration of 2023/2024 Budget Amendment
 - Public Comment
 - Motion to approve the 2023/2024 budget report as presented: Nick LaCour
 - Second: Jeremy Davis
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of BOG Executive Committee positions for 2024/2025
 - Review of BOG commitment and expectations
 - Nominations for positions
 - Chair
 - Leslie Levoy
 - Vice Chair
 - Mina Hogan
 - Treasurer
 - Nick LaCour
 - Secretary
 - Jeremy Davis
 - Motion to approve the slate of executive committee positions: Stephen Andieu
 - Second: Kelly Lulich
 - Public Comment - none
 - Motion passed by unanimous vote
 - Public Comment
- Consideration of 2024/2025 BOG Calendar
 - Executive Director presented dates correlating to the third Tuesday of every other month with the exceptions of July (7/10), November (11/13), and a December Special Meeting
 - Board Retreat tentatively scheduled for August 17
 - Public Comment
 - Motion to approve the 24/25 Board Meeting Calendar as amended: Nina Hogan
 - Second: Landry Young
 - Public Comment - none
 - Motion passed by unanimous vote

- Consideration of expanding to include a pod in Lafayette to provide hybrid/virtual seats, up to 15 students for 24/25
 - Public Comment
 - Motion to approve the the exploration of a learning pod in Lafayette: Derek Wiltz
 - Second: Kelly Lulich
 - Public Comment - none
 - Motion passed by unanimous vote
- Executive Director Presentation
 - Proposed 2024/2025 budget presented to finance committee will be posted for public review
 - Academic Updates
 - Leadership Updates
- Adjournment
 - Motion to adjourn: Kelly Lulich
 - Second: Jeremy Davis
 - Motion passed by unanimous vote
 - Adjourn at 7:24pm

JCFA Board of Governance
 Regularly Scheduled Meeting Minutes
 Mar 20, 2024
 JCFA East 5:00 PM

- Welcome by Chair
 - Documentation of attendance: Stephen Andrieu, Jeremy Davis, Mina Hogan, Leslie Levoy, Candace Washington, Landry Young. Late arrival: Kelly Lulich (5:30pm), Tara Clement (6:03pm).
 - Call to Order at 5:19pm
- Consideration of Minutes
 - Motion to approve the minutes waiving the reading of minutes for the January 31, 2024 meeting: Landry Young
 - Second: Jeremy Davis
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of flood insurance renewals
 - Motion to approve the flood insurance renewals as presented: Stephen Andrieu
 - Second: Candace Washington
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of janitorial renewals
 - Motion to approve the contract renewals for janitorial services for each campus: Jeremy Davis
 - Second: Landry Young
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of extended lease for JCFA (West Bank)
 - Motion to table the lease extension for JCFA (West Bank) until May meeting: Kelly Lulich

- Second: Mina Hogan
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of 2024-2025 School Calendar
 - Motion to approve calendar B as the the 2024-2025 school calendar: Mina Hogan
 - Second: Tara Clement
 - Public Comment - none
 - Motion passed by unanimous vote
- Consideration of Credit Attainment Policy
 - Motion to approve the Credit Attainment Policy: Tara Clement
 - Second: Kelly Lulich
 - Public Comment - none
 - Motion passed by unanimous vote
- Executive Director Report
 - Reminder for BOG to complete ethics and submit Tier 3 financial disclosure by May 15, 2024
 - Update on payments of legislative stipends
 - Staffing plans for 2024-2025 academic year
- Adjournment
 - Motion to adjourn: Mina Hogan
 - Second: Landry Young
 - Motion passed by unanimous vote
 - Adjourn at 6:49pm