JCFA Board of Governance Meeting Minutes

Special Meeting: Public Hearing on Budget

July 10, 2024

JCFA East 4:45PM

* Welcome by Chair
	+ Call to order
* Public Comment on proposed 2024-2025 budgets for the following:
* JCFA 026123
* JCFA East W1A
* JCFA Lafayette W1D
	+ Motion to approve the proposed 2024-2025 budgets: Nick LaCour
	+ Second: Kelly Lulich
	+ Public Comment - none
	+ Motion passed by unanimous vote
* Adjournment
* Motion to adjourn: Nick LaCour
	+ Second: Kelly Lulich
	+ Motion passed by unanimous vote
	+ Adjourn at 5:21 PM

JCFA Board of Governance Meeting Minutes

Regularly Scheduled Meeting

July 10, 2024

JCFA East Immediately Following Special Meeting

* Welcome by Chair
	+ Documentation of attendance: Tara Clement, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, and Candace Washington
	+ Confirmation of board retreat dates
		- Called to order at 5:26 PM
* Consideration of Minutes 05.21..24
	+ Public Comment
	+ Motion to approve the minutes waiving the reading of minutes for the May 21, 2024 meeting: Jeremy Davis
		- Second: Candace Washington
		- Public Comment - none
		- Motion passed by unanimous vote
* Finance Committee Report
	+ Report on 2023-2024 Year to Date
	+ Consideration Legislative Stipend Disbursement Dates
		- ½ October 5, 2024
		- ½ December 5, 2024
			* Public Comment: None
			* Motion to approve the Stipend Disbursement Dates as presented: Kelly Lulich
				+ Second: Tara Clement
				+ Public Comment - none
				+ Motion passed by unanimous vote
	+ Consideration of Contracts and Insurance
		- 24/25 Health Insurance and Additional Benefits
		- Non-Benefits Related Insurance
		- CIS Contract for Services at JCFA Lafayette for the 2024/2025 FY
		- Edgenuity Contract for 2024-2026
			* Public Comment-
			* Motion to approve the Consideration of Contracts and Insurance as presented: Nick LaCour
				+ Second: Candace Washington
				+ Public Comment - none
				+ Motion passed by unanimous vote
	+ Consideration of 24/25 Proposed Budget for JCFA 026123
		- Public Comment
		- Motion to approve the 24/25 Proposed Budget for 026123 as presented: Nick LaCour
			* Second: Jeremy Davis
			* Public Comment - none
			* Motion passed by unanimous vote
	+ Consideration of 24/25 Proposed Budget for JCFA East W1A
		- Public Comment
		- Motion to approve the 24/25 Proposed Budget for JCFA East W1A as presented: Kelly Lulich
			* Second: Nick LaCour
			* Public Comment - none
			* Motion passed by unanimous vote
	+ Consideration of 24/25 Proposed Budget for JCFA Lafayette W1D
		- Public Comment
		- Motion to approve the 24/25 Proposed Budget for JCFA Lafayette W1D as presented: Candace Washington
			* Second: Mina Hogan
			* Public Comment - none
			* Motion passed by unanimous vote
	+ Consideration of JCFA East BR lease agreement
		- Public Comment
		- Motion to approve the JCFA East BR lease agreement as presented: Nick LaCour
			* Second: Kelly Lulich
			* Public Comment - none
			* Motion passed by unanimous vote
* Consideration of Letter of Intent for Learning Pod
	+ W1D Pod
		- Public Comment
		- Motion to approve the Letter of Intent for Learning Pod as presented: Kelly Lulich
			* Second: Candace Washington
			* Public Comment - none
			* Motion passed by unanimous vote
* Consideration of amending the W1D school day schedule
	+ Align JCFA Lafayette with other campuses’ schedules and combine students into one session.
	+ Public Comment
	+ Motion to revisit the Consideration of Amending the W1A school day until a later time (when learning pods are approved) as presented by: Jeremy Davis
		- Second: Tara Clement
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of Handbook: Parental Leave
	+ Public Comment
	+ Motion to approve the Handbook Policy for Parental Leave as presented: Tara Clement
		- Second: Jeremy Davis
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of renewing Executive Director, Millie Harris, as the authorized representative of JCFA through July 15, 2025.
	+ Public Comment
	+ Motion to approve renewing Executive Director, Millie Harris, as the authorized representative of JCFA through July 15, 2025 as presented: Kelly Lulich
		- Second: Tara Clement
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of Authorize Signing Authority for all JCFA checking accounts
	+ Chair, Leslie Leavoy
	+ Treasurer, Nick LaCour
	+ Secretary, Jeremy Davis
	+ Executive Director, Millie Harris
	+ Public Comment
	+ Motion to approve the Authorize Signing Authority for all JCFA checking accounts as presented: Candace Washington
		- Second: Mina Hogan
		- Public Comment - none
		- Motion passed by unanimous vote
* Executive Director Report
* Adjournment
	+ Motion to adjourn: Nick Davis
		- Second: Kelly Lulich
		- Motion passed by unanimous vote
		- Adjourn at 7:05 PM

JCFA Board of Governance Meeting Minutes

Regularly Scheduled

May 21, 2024

JCFA East 5:00PM

* Welcome by Chair
	+ Documentation of attendance: Stephen Andrieu, Tara Clement, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young
	+ Call to Order at 5:29pm
* Consideration of Minutes 3.20.24
	+ Public Comment
	+ Motion to approve the minutes waiving the reading of minutes for the March 20, 2024 meeting: Jeremy Davis
		- Second: Candace Washington
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of Lease Renewals
	+ W1D
		- Motion to approve the W1D Lafayette lease renewal as presented: Derek Wiltz
			* Second: Kelly Lulich
			* Public Comment - none
			* Motion passed by unanimous vote
	+ W1A
		- Discussion about updated lease and communication with Archdiocese of New Orleans
		- Motion to approve the W1A East Bank lease renewal as presented: Kelly Lulich
			* Second: Landry Young
			* Public Comment - none
			* Motion passed by unanimous vote
	+ 026WB
		- Discussion about updated lease, expected work and updates to building as well as the timeline for the updated AC and new roof (approximately Spring 2025)
		- Motion to approve the Westbank lease renewal as presented: Nick LaCour
			* Second: Stephen Andrieu
			* Public Comment - none
			* Motion passed by unanimous vote
	+ Public Comment
* Consideration of Naloxone policy
	+ Discussion of policy and review; discussion about training process for each campus
	+ Public Comment
	+ Motion to approve the Naloxone policy as presented: Mina Hogan
		- Second: Tara Clement
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of Employee Handbook updates effective 7.1.2024
	+ Changes & updates reviewed
	+ Board chair committed to revisit the parental leave portion of the handbook during board retreat or committee meeting
	+ Motion to approve the Employee Handbook updates as presented with previously stated commitment from board chair (re: parental leave): Nick LaCour
		- Second: Kelly Lulich
		- Public Comment - none
		- Motion passed by unanimous vote
	+ Public Comment
* Consideration of Financials through April 30, 2024
	+ Financial report presented by representative from 4th Sector
	+ Motion to receive the financial report presented by 4th Sector: Nick LaCour
		- Second: Candace Washington
		- Public Comment - none
		- Motion passed by unanimous vote
	+ Public Comment
* Consideration of 2023/2024 Budget Amendment
	+ Public Comment
	+ Motion to approve the 2023/2024 budget report as presented: Nick LaCour
		- Second: Jeremy Davis
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of BOG Executive Committee positions for 2024/2025
	+ Review of BOG commitment and expectations
	+ Nominations for positions
		- Chair
			* Leslie Levoy
		- Vice Chair
			* Mina Hogan
		- Treasurer
			* Nick LaCour
		- Secretary
			* Jeremy Davis
		- Motion to approve the slate of executive committee positions: Stephen Andrieu
			* Second: Kelly Lulich
			* Public Comment - none
			* Motion passed by unanimous vote
	+ Public Comment
* Consideration of 2024/2025 BOG Calendar
	+ Executive Director presented dates correlating to the third Tuesday of every other month with the exceptions of July (7/10), November (11/13), and a December Special Meeting
	+ Board Retreat tentatively scheduled for August 17
	+ Public Comment
	+ Motion to approve the 24/25 Board Meeting Calendar as amended: MinaHogan
		- Second: Landry Young
		- Public Comment - none
		- Motion passed by unanimous vote
* Consideration of expanding to include a pod in Lafayette to provide hybrid/virtual seats, up to 15 students for 24/25
	+ Public Comment
	+ Motion to approve the the exploration of a learning pod in Lafayette: Derek Wiltz
		- Second: Kelly Lulich
		- Public Comment - none
		- Motion passed by unanimous vote
* Executive Director Presentation
	+ Proposed 2024/2025 budget presented to finance committee will be posted for public review
	+ Academic Updates
	+ Leadership Updates
* Adjournment
	+ Motion to adjourn: Kelly Lulich
		- Second: Jeremy Davis
		- Motion passed by unanimous vote
		- Adjourn at 7:24pm