JCFA Board of Governance Meeting Minutes

Special Meeting: Public Hearing on Budget

July 10, 2024

JCFA East 4:45PM

* Welcome by Chair
  + Call to order
* Public Comment on proposed 2024-2025 budgets for the following:
* JCFA 026123
* JCFA East W1A
* JCFA Lafayette W1D
  + Motion to approve the proposed 2024-2025 budgets: Nick LaCour
  + Second: Kelly Lulich
  + Public Comment - none
  + Motion passed by unanimous vote
* Adjournment
* Motion to adjourn: Nick LaCour
  + Second: Kelly Lulich
  + Motion passed by unanimous vote
  + Adjourn at 5:21 PM

JCFA Board of Governance Meeting Minutes

Regularly Scheduled Meeting

July 10, 2024

JCFA East Immediately Following Special Meeting

* Welcome by Chair
  + Documentation of attendance: Tara Clement, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, and Candace Washington
  + Confirmation of board retreat dates
    - Called to order at 5:26 PM
* Consideration of Minutes 05.21..24
  + Public Comment
  + Motion to approve the minutes waiving the reading of minutes for the May 21, 2024 meeting: Jeremy Davis
    - Second: Candace Washington
    - Public Comment - none
    - Motion passed by unanimous vote
* Finance Committee Report
  + Report on 2023-2024 Year to Date
  + Consideration Legislative Stipend Disbursement Dates
    - ½ October 5, 2024
    - ½ December 5, 2024
      * Public Comment: None
      * Motion to approve the Stipend Disbursement Dates as presented: Kelly Lulich
        + Second: Tara Clement
        + Public Comment - none
        + Motion passed by unanimous vote
  + Consideration of Contracts and Insurance
    - 24/25 Health Insurance and Additional Benefits
    - Non-Benefits Related Insurance
    - CIS Contract for Services at JCFA Lafayette for the 2024/2025 FY
    - Edgenuity Contract for 2024-2026
      * Public Comment-
      * Motion to approve the Consideration of Contracts and Insurance as presented: Nick LaCour
        + Second: Candace Washington
        + Public Comment - none
        + Motion passed by unanimous vote
  + Consideration of 24/25 Proposed Budget for JCFA 026123
    - Public Comment
    - Motion to approve the 24/25 Proposed Budget for 026123 as presented: Nick LaCour
      * Second: Jeremy Davis
      * Public Comment - none
      * Motion passed by unanimous vote
  + Consideration of 24/25 Proposed Budget for JCFA East W1A
    - Public Comment
    - Motion to approve the 24/25 Proposed Budget for JCFA East W1A as presented: Kelly Lulich
      * Second: Nick LaCour
      * Public Comment - none
      * Motion passed by unanimous vote
  + Consideration of 24/25 Proposed Budget for JCFA Lafayette W1D
    - Public Comment
    - Motion to approve the 24/25 Proposed Budget for JCFA Lafayette W1D as presented: Candace Washington
      * Second: Mina Hogan
      * Public Comment - none
      * Motion passed by unanimous vote
  + Consideration of JCFA East BR lease agreement
    - Public Comment
    - Motion to approve the JCFA East BR lease agreement as presented: Nick LaCour
      * Second: Kelly Lulich
      * Public Comment - none
      * Motion passed by unanimous vote
* Consideration of Letter of Intent for Learning Pod
  + W1D Pod
    - Public Comment
    - Motion to approve the Letter of Intent for Learning Pod as presented: Kelly Lulich
      * Second: Candace Washington
      * Public Comment - none
      * Motion passed by unanimous vote
* Consideration of amending the W1D school day schedule
  + Align JCFA Lafayette with other campuses’ schedules and combine students into one session.
  + Public Comment
  + Motion to revisit the Consideration of Amending the W1A school day until a later time (when learning pods are approved) as presented by: Jeremy Davis
    - Second: Tara Clement
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of Handbook: Parental Leave
  + Public Comment
  + Motion to approve the Handbook Policy for Parental Leave as presented: Tara Clement
    - Second: Jeremy Davis
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of renewing Executive Director, Millie Harris, as the authorized representative of JCFA through July 15, 2025.
  + Public Comment
  + Motion to approve renewing Executive Director, Millie Harris, as the authorized representative of JCFA through July 15, 2025 as presented: Kelly Lulich
    - Second: Tara Clement
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of Authorize Signing Authority for all JCFA checking accounts
  + Chair, Leslie Leavoy
  + Treasurer, Nick LaCour
  + Secretary, Jeremy Davis
  + Executive Director, Millie Harris
  + Public Comment
  + Motion to approve the Authorize Signing Authority for all JCFA checking accounts as presented: Candace Washington
    - Second: Mina Hogan
    - Public Comment - none
    - Motion passed by unanimous vote
* Executive Director Report
* Adjournment
  + Motion to adjourn: Nick Davis
    - Second: Kelly Lulich
    - Motion passed by unanimous vote
    - Adjourn at 7:05 PM

JCFA Board of Governance Meeting Minutes

Regularly Scheduled

May 21, 2024

JCFA East 5:00PM

* Welcome by Chair
  + Documentation of attendance: Stephen Andrieu, Tara Clement, Jeremy Davis, Mina Hogan, Nick LaCour, Leslie Levoy, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young
  + Call to Order at 5:29pm
* Consideration of Minutes 3.20.24
  + Public Comment
  + Motion to approve the minutes waiving the reading of minutes for the March 20, 2024 meeting: Jeremy Davis
    - Second: Candace Washington
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of Lease Renewals
  + W1D
    - Motion to approve the W1D Lafayette lease renewal as presented: Derek Wiltz
      * Second: Kelly Lulich
      * Public Comment - none
      * Motion passed by unanimous vote
  + W1A
    - Discussion about updated lease and communication with Archdiocese of New Orleans
    - Motion to approve the W1A East Bank lease renewal as presented: Kelly Lulich
      * Second: Landry Young
      * Public Comment - none
      * Motion passed by unanimous vote
  + 026WB
    - Discussion about updated lease, expected work and updates to building as well as the timeline for the updated AC and new roof (approximately Spring 2025)
    - Motion to approve the Westbank lease renewal as presented: Nick LaCour
      * Second: Stephen Andrieu
      * Public Comment - none
      * Motion passed by unanimous vote
  + Public Comment
* Consideration of Naloxone policy
  + Discussion of policy and review; discussion about training process for each campus
  + Public Comment
  + Motion to approve the Naloxone policy as presented: Mina Hogan
    - Second: Tara Clement
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of Employee Handbook updates effective 7.1.2024
  + Changes & updates reviewed
  + Board chair committed to revisit the parental leave portion of the handbook during board retreat or committee meeting
  + Motion to approve the Employee Handbook updates as presented with previously stated commitment from board chair (re: parental leave): Nick LaCour
    - Second: Kelly Lulich
    - Public Comment - none
    - Motion passed by unanimous vote
  + Public Comment
* Consideration of Financials through April 30, 2024
  + Financial report presented by representative from 4th Sector
  + Motion to receive the financial report presented by 4th Sector: Nick LaCour
    - Second: Candace Washington
    - Public Comment - none
    - Motion passed by unanimous vote
  + Public Comment
* Consideration of 2023/2024 Budget Amendment
  + Public Comment
  + Motion to approve the 2023/2024 budget report as presented: Nick LaCour
    - Second: Jeremy Davis
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of BOG Executive Committee positions for 2024/2025
  + Review of BOG commitment and expectations
  + Nominations for positions
    - Chair
      * Leslie Levoy
    - Vice Chair
      * Mina Hogan
    - Treasurer
      * Nick LaCour
    - Secretary
      * Jeremy Davis
    - Motion to approve the slate of executive committee positions: Stephen Andrieu
      * Second: Kelly Lulich
      * Public Comment - none
      * Motion passed by unanimous vote
  + Public Comment
* Consideration of 2024/2025 BOG Calendar
  + Executive Director presented dates correlating to the third Tuesday of every other month with the exceptions of July (7/10), November (11/13), and a December Special Meeting
  + Board Retreat tentatively scheduled for August 17
  + Public Comment
  + Motion to approve the 24/25 Board Meeting Calendar as amended: MinaHogan
    - Second: Landry Young
    - Public Comment - none
    - Motion passed by unanimous vote
* Consideration of expanding to include a pod in Lafayette to provide hybrid/virtual seats, up to 15 students for 24/25
  + Public Comment
  + Motion to approve the the exploration of a learning pod in Lafayette: Derek Wiltz
    - Second: Kelly Lulich
    - Public Comment - none
    - Motion passed by unanimous vote
* Executive Director Presentation
  + Proposed 2024/2025 budget presented to finance committee will be posted for public review
  + Academic Updates
  + Leadership Updates
* Adjournment
  + Motion to adjourn: Kelly Lulich
    - Second: Jeremy Davis
    - Motion passed by unanimous vote
    - Adjourn at 7:24pm