



Board of Governance  
Special Meeting  
July 15, 2025  
JCFA East, 3410 Jefferson Highway, Jefferson LA 70121  
4:45PM

Watch live: <https://www.youtube.com/channel/UC-0gdE93HAKBMIYXML9c6iw>

- Welcome by Board Chair, Leslie Leavoy
- Roll call of BOG member
  - Executive Committee: Chair, Leslie Leavoy, Vice Chair Mina Hogan, Treasurer Nick LaCour, Secretary Jeremy Davis
  - Members: Tara Clement, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young
- Public Comment Period on Proposed 2025-2026 budgets for JCFA, JCFA East and JCFA Lafayette
- Adjournment

Board of Governance  
Regular Meeting  
July 15, 2025  
JCFA East, 3410 Jefferson Highway, Jefferson LA 70121  
5:00 PM

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- Welcome by Board Chair, Leslie Leavoy
- Roll call of BOG member
  - Executive Committee: Chair, Leslie Leavoy, Vice Chair Mina Hogan, Treasurer Nick LaCour, Secretary Jeremy Davis
  - Members: Tara Clement, Kelly Lulich, Candace Washington, Derek Wiltz, Landry Young
- Presentation by Christian Woods, Louisiana Department of Education, JCFA Lafayette Renewal
- Finance Committee
  - 24/25 Year to Date
  - Vote: Consideration of JCFA 25/26 budget
  - Vote: Consideration of JCFA Lafayette W1D 25/26 budget
  - Vote: Consideration of JCFA East W1A 25/26 budget
- Executive Director's Report
- Upcoming Meeting Dates and Committee Meetings
- Adjournment

## Board of Governance Regular Meeting Minutes

May 20, 2025

JCFA (475 Manhattan Blvd. Harvey LA 70058)

5:00PM

Watch live: <https://www.youtube.com/channel/UC-0gdE93HAKBMIYXML9c6iw>

- Welcome by Board Chair, Leslie Leavoy
  - Roll call of BOG member
    - Executive Committee: Vice Chair Mina Hogan, Treasurer Nick LaCour, Secretary Jeremy Davis
    - Members: Tara Clement, Kelly Lulich, Nikki Ummel, Candace Washington, Derek Wiltz, Landry Young
    - Documentation of attendance: Tara Clement, Mina Hogan, Nick LaCour, Leslie Leavoy, Candace Washington
    - Call to Order: 5:17pm
    - Board Chair reviewed the training requirements for the board members associated with a grant
  
- **Vote:** Consideration of the minutes from March 13, 2025 meeting
  - Minutes are attached to the agenda
  - Public comment
  - **Motion to approve the March minutes, waiving the reading of minutes, with corrections: Nick LaCour**
    - **Second: Candace Washington**
    - **Public Comment - none**
    - **Motion passed by unanimous vote**
  
- Finance
  - **Vote:** Consideration of the final revision for 24/25 budget
    - Adjusted for final MFP, changes to CSP usages and NSBR funding cycle adjustment
      - WB campus needs a new server, three quotes were received, cost is \$7100
    - Public comment
    - **Motion to approve the final revision of the 24/25 budget: Candace Washington**
      - **Second: Mina Hogan**
      - **Public Comment - none**
      - **Motion passed by unanimous vote**
  - **Vote:** Consideration of janitorial quotes, two received, ED recommendation is to approve the EDS option
    - Public comment
    - **Motion to approve the EDS contracts for janitorial services on all 3 campuses: Tara Clement**
      - **Second: Nick LaCour**
      - **Public Comment - none**
      - **Motion passed by unanimous vote**

- **Vote:** Consideration of copier quotes, two received, ED recommendation is to approve the Xerox quote
  - Public comment
  - Motion to approve the Xerox contracts for copiers on all 3 campuses: Nick LaCour
    - Second: Mina Hogan
    - Public Comment - none
    - Motion passed by unanimous vote
  
- Student Success
  - **Vote:** Consideration of school calendar for 25-26 school year, ED recommendation is to approve with recommended change
  - Public comment
  - Motion to approve the 2025-2026 school year calendar as presented with recommended change: Nick LaCour
    - Second: Tara Clement
    - Public Comment - none
    - Motion passed by unanimous vote
  
- Oversight Committee:
  - **Vote:** Consideration of date for the annual board retreat, proposed date is Aug 9, 2025
    - Public comment
    - Motion to approve the date for the annual board retreat as August 9, 2025: Tara Clement
      - Second: Mina Hogan
      - Public Comment - none
      - Motion passed by unanimous vote
  - **Vote:** Consideration of change to board calendar, extend to an annual calendar
    - ED reviewed dates for board meetings through December 2025 including the Special Meeting for public comment/review of the budget
    - Public comment
    - Motion to approve the board meeting calendar as presented: Nick LaCour
      - Second: Candace Washington
      - Public Comment - none
      - Motion passed by unanimous vote
  
- Executive Director Report
  - YTD data and update on JCFA EBR progress
  - **Vote:** Consideration to open an executive session regarding human resources changes
    - Public comment
    - Motion to approve the Board entering into executive session: Tara Clement
      - Second: Candace Washington
      - Public Comment:
        - Alexis Billiot - for information
        - Rachel Billiot - for information
        - Emily Billiot - for information
        - Thomas Deel - for information
      - Motion passed by unanimous vote
  - **Vote:** Consideration to return from executive session
    - Public comment
    - Motion to approve the Board returning from executive session: Mina Hogan

- Second: Candace Washington
- Public Comment
- Motion passed by unanimous vote

- Adjournment

- Motion to adjourn: Nick LaCour
  - Second: Candace Washington
  - Public Comment - none
  - Motion passed by unanimous vote
  - Adjourn at 7:13PM