

*The Parental Involvement Plan is provided to students & parents during the Pre-enrollment Meeting as well as during the annual re-orientation process. We request that parents/guardians provide feedback including, but not limited to questions, clarifications, concerns, & recommendations during the orientation or annual re-orientation process. There is also space at the end of this document to present feedback, and this document may be returned during orientation or the annual re-orientation. The Parental Involvement Plan is reviewed & approved annually by the JCFA Board of Governance in collaboration with parent/guardian input & recommendations.*

## **PARENTAL INVOLVEMENT PLAN**

JCFA's Parent Involvement Plan provides the framework for promoting parental engagement not only in their student's academic efforts but in program and policy development and review. Strong relationships between JCFA and its students' support systems build trust, identify needs on a proactive basis, and create a powerful alliance to support students. "Parent" at JCFA is defined not solely as parent but includes caregivers, guardians, and extended family as necessary.

### **PART I. GENERAL EXPECTATIONS**

JCFA agrees to implement the following statutory requirements:

- The charter school will put into operation programs, activities and procedures for the involvement of parents with children in Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the charter school will ensure that its parental involvement policy meets the requirements of section 1118(b) of the ESEA, and includes, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The charter school will incorporate this parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the charter school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the charter school will submit any parent comments with the plan when the charter school submits the plan to the State Department of Education.
- The charter school will involve the parents of children served in Title I, Part A in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent.
- The charter school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*

*(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

*(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

- The charter school informs parents and parental organizations of the purpose and existence of the:

Louisiana Parental Information and Resource Center  
520 Olive Street, Suite C-4  
Shreveport, Louisiana 71104

## **PART II. DESCRIPTION OF HOW THE CHARTER SCHOOL WILL IMPLEMENT REQUIRED PARENTAL INVOLVEMENT POLICY COMPONENTS**

1) JCFA will take the following actions to involve parents in the joint development of its parental involvement plan under section 1112 of the ESEA:

- A) Include parents in appropriate committees
- B) Create the Parent Advisory Council with members of current student and alumni parents
- C) Solicit input and feedback from community members
- D) Assure that all parents are involved to the fullest extent in their student's education

2) JCFA will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- A) Include parents in all appropriate committees
- B) Hold meetings for the purpose of soliciting parent involvement
- C) Create the Parent Advisory Council and hold regular meetings

3) JCFA will coordinate and integrate parental involvement strategies in Part A with parental involvement with other community programs by:

- A) Informing parents through school newsletters, Parent Advisory Council events, and website about the availability of other family support programs and activities
- B) Whenever possible engage representatives of other organizations to make presentations or deliver workshops to JCFA parents/guardians

4) ) JCFA will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). JCFA will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- A) An evaluation instrument will be developed and distributed by the school through home-school communication methods including both paper and electronic delivery. The evaluation instrument will be available in multiple languages as needed by the school community.
- B) The policy will be discussed and evaluated at Parent Advisory Council event

C) Evaluation results will be used to inform policy and revise plans as needed

5) JCFA will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A) Host events to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will host events at convenient times for parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
- B) On the request of parents, JCFA shall provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. JCFA will respond to any such suggestions as soon as practicably possible.
- C) Provide each parent timely notice when their student has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).
- D) Provide to parents of participating students information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure student's progress, and the proficiency levels students are expected to meet.
- E) Provide to each parent an individual student report about the performance of their student on the State assessment(s).
- F) The charter school will provide assistance to parents in understanding topics such as the following, by undertaking the actions described in this paragraph -
  - the State's academic content standards,
  - the State's student academic achievement standards,
  - the State and local academic assessments including alternate assessments,
  - the requirements of Part A,
  - how to monitor their child's progress, and
  - how to work with educators.

The district will use the following methods to achieve understanding of the above topics:

- Parent-Teacher Conferences
  - Parent Advisory Council events
  - JCFA Website
  - Parent-Student Handbook
  - School Newsletter
  - Community outreach programs
  - Parent-Student Orientation events
  - Online curriculum parent portal access
  - Student mentor communications
- G) JCFA will provide materials and training to help parents work with their student to improve their student's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Providing educational materials for loan
- Providing academic remediation workshops when requested
- Providing community support presentations and workshops when available

H) JCFA will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and the school, by:

- Developing a student mentor program
- Supporting the activities and involvement of the Parent Advisory Council
- Providing professional development for faculty, staff, and administration focusing on the importance of effective communication and the value of parental involvement

I) JCFA will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with community programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- Informing parents through school newsletters and website about the availability of other family support programs and activities
- Whenever possible, engage representatives of other organizations to make presentations or deliver workshops to JCFA parents

J) JCFA will take the following actions to ensure that information related to the school and parent (programs, meetings, and other activities), is sent to the parents of participating students in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Information sent to parents will be structured in a clear and concise format in a family's preferred language.

**PART III. ADOPTION**

This Charter School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of students participating in Title I, Part A programs, as evidenced by the previous policy.

This policy was adopted by the JCFA and will be in effect for the academic year. The charter school will distribute this policy to all parents of participating Title I, Part A students.

**Please include feedback below:**

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